



GYM/MG/02

Gwynt y Môr Community Fund Micro Grant Applicant Guidelines

These notes should be read before applications are submitted to the Gwynt y Môr Community Fund Micro Grant Programme.

**We highly recommend contacting:
The Grants Team before completing or submitting an application.**

For further help or advice please contact:
Grants Team: 01492 523845 email: grants@cvsc.org.uk

What is the Gwynt y Môr Community Micro Grant Fund?

Gwynt y Môr is one of the world's largest operating offshore wind farm, located off the North Wales coast. It is a £2bn partnership between RWE Innogy, Stadtwerke München GmbH and Siemens. The Gwynt y Môr Community Fund is money provided by the partnership to support coastal communities in Conwy, Denbighshire and Flintshire.

Launched in July 2015 the scheme is independently managed by CVSC, in association with DVSC and FLVC. Applications to the fund are assessed by a panel on an ongoing basis. The Micro Grants panel will consist of officers from the respective CVC area.

Micro Grant Fund: Overview

The Micro Grants Fund will provide funding opportunities from

£100.00 to £1,000.00

All applicants will be required to complete and submit a simple application form. Your application will need to support one of the fund's three themes:

Theme 1: Building strong, cohesive and sustainable communities

- Where people share a common vision, where peoples' differences are appreciated and accepted
- Where people have the same opportunities regardless of background
- Where people of different backgrounds can develop strong positive relationships
- Where people want to live and work now, and in the future
- That are prosperous, vibrant and improve peoples' quality of life

Theme 2: Developing prosperous, enterprising communities with strong economic growth

- Creating new job opportunities and/or sustaining existing jobs
- Helping people to develop new or improve existing skills
- Providing ongoing support and mentoring for people entering training and/or employment

Theme 3: Reducing poverty and inequality in communities

- Reducing unemployment and raising household incomes
- Improving the health and educational outcomes of families living in poverty

Eligible Organisations

Organisations within the specified **area of benefit*** will require a written constitution, a set of rules, or a governing document and will need to have a bank or building society account (in the name of the organisation) with a minimum of two signatories in place before applying for a grant.

Eligible Organisations, who can apply for funding include:

Voluntary community groups Parish / Community Councils / Town Councils Social enterprises co-operatives, social firms, community owned enterprises, community interest companies and provided they operate on a not-for-profit basis ***See map on page 6**



Exclusions



Grants will not be available for:

- Commercial organisations
- Individuals
- Any works considered a statutory responsibility, such as scheduled transport services, works to public highways and public car parks
- Projects that are religious in focus or that support a party political campaign or cause or may bring the fund or the funder into disrepute
- Retrospective funding, i.e. projects that have already been completed, whether or not already paid for
- Building up a reserve or surplus, whether distributable or not
- CIC by share organisations
- Organisations that do not have two signatories per financial transaction (must not be related) cannot apply

Completing the Application Form



Section 1: About you/your organisation

- Tell us who you are and where / how do we contact you?
- What is your organisation type? (e.g., Voluntary club/association, youth club/organisation, charity, town/community council, environmental group etc.)
- What does your club do (e.g., A Friendship Club organising term by term activities for older people)



Section 2: About your project

- Tell us about your project.....
- What do you want to do? Why do you want to do it?
- What difference will it make in your community / to your group / the building / for your members?
- Will it provide the opportunity for people to get involved and volunteer?
- How many people do you think the project will benefit?
- How many volunteers are / will be involved?
- When do you want to start and tell us when the project will finish.
- You may write in paragraph form, bullet points or continue on a separate sheet of paper – but try to be concise, don't write an essay!
- What difference will the project make? (e.g., purchase of new equipment will allow us to set up new mother and toddler class, or, re-

decorating this redundant building will help it reopen as a Guide and Scout hut, or, project will create 30 new club members, etc.)

- Only by clearly stating what you want to do, will the assessing panel understand what you are trying to do!
- Remember, you must highlight the benefits of the proposed scheme
- Be realistic in what you are trying to achieve!

Section 3: Financial Details



- This section deals with project costs
- You should list every item you are seeking funding for
- Include the net cost, the VAT element and total cost
- Finally, at the bottom of this section state how much grant aid you are seeking

Other Valuable Information:

- The Gwynt y Môr Community Fund can support both capital and revenue projects.
- Applicants are expected to demonstrate the community support for a project by means of independent letters or email Evidence/letters of community support for project (3 max)

Following any grant award:

The contact person will receive a letter / email outlining the panel's decision. If your application is successful you must agree to:

- Submit receipts for all expenditure
- Use the monies exactly as specified in your application.
- Publicise the Gwynt y Môr Community Fund

**PLEASE ENSURE THAT YOU SPEAK TO A CVSC OFFICER
BEFORE SUBMITTING YOUR APPLICATION.**

Community and Voluntary Support Conwy (CVSC) operating on behalf of **Gwynt y Môr**, will use your personal information in order to process your funding application, and will be entered on a database utilised by CVSC and its Third Sector Support Wales partners (further information and our privacy notice are available from <https://thirdsectorsupport.wales/privacy/>). The information will be held for the length of the GYM project and then destroyed securely.

Please return completed Application Form to:

grants@cvsc.org.uk

Grants Team
CVSC
7 Rhiw Road
Colwyn Bay
Conwy LL29 7TG

