



Gwynt y Môr Community Fund Applicant Guidelines

These notes should be read before applications are submitted to the Gwynt y Môr Community Fund. It is also advisable to refer to these notes during the application process.

We highly recommend contacting the Gwynt y Môr Fund Manager or CVC fund representative before completing or submitting an application. For further help or advice please contact:

CVSC Grants team: 01492 523845

e-mail: grants@cvsc.org.uk

What is the Gwynt y Môr Community Fund?

Gwynt y Môr is the world's second largest operating offshore wind farm, located off the North Wales coast. It is a £2bn partnership between innogy SE (50%), Stadwerke München GmbH (30%), Macquarie Infrastructure and Real Assets (20%). The Gwynt y Môr Community Fund is money provided by the partnership to support coastal communities in Conwy, Denbighshire and Flintshire.

Launched in July 2015 the scheme is independently managed by CVSC, in association with DVSC and FLVC. Applications to the fund are assessed by an advisory panel on a quarterly basis. The panel comprises of community representatives from each of the counties and independent experts.

Fund overview

The fund will offer:



All applicants will be required to submit an application form. For groups seeking grants over £25,000 additional supplementary information will also be required.

Your application will need to support the delivery of at least one of the fund's three themes:

Theme 1: Building strong, cohesive and sustainable communities

- Where people share a common vision, where peoples' differences are appreciated and accepted
- Where people have the same opportunities regardless of background
- Where people of different backgrounds can develop strong positive relationships
- Where people want to live and work now, and in the future
- That are prosperous, vibrant and improve peoples' quality of life

Theme 2: Developing prosperous, enterprising communities with strong economic growth

- Creating new job opportunities and/or sustaining existing jobs
- Helping people to develop new or improve existing skills
- Providing ongoing support and mentoring for people entering training and/or employment

Theme 3: Reducing poverty and inequality in communities

- Reducing unemployment and raising household incomes
- Improving the health and educational outcomes of families living in poverty

Eligible Organisations

Organisations within the specified area of benefit* will require a written constitution, a set of rules, or a governing document and will need to have a bank or building society account (in the name of the organisation) with a minimum of two signatories in place before applying for a grant.

Eligible Organisations, who can apply for funding include:

- Voluntary, community groups
- Parish / Community Councils / Town Councils
- Social enterprises (including credit unions, co-operatives, social firms, community owned enterprises, community interest companies and development trusts) provided they operate on a not-for-profit basis

**See map on page 6*



Exclusions



Grants will not be available for:

- Commercial organisations
- Individuals
- Any works considered a statutory responsibility, such as scheduled transport services, works to public highways and public car parks
- Projects that are religious in focus or that support a party political campaign or cause or may bring the fund or the funder into disrepute
- Retrospective funding, i.e. projects that have already been completed, whether or not already paid for
- Building up a reserve or surplus, whether distributable or not
- Costs associated with 'Asset Transfers' from Local Authorities (i.e. legal costs, feasibility costs etc.) However, once the Asset has been transferred, the group responsible for the amenity is eligible to apply for a grant from the fund
- CIC by share organisations
- Organisations that do not have two signatories per financial transaction (must not be related) cannot apply

Completing the Application Form

Section 1: About you/your organisation



- What is your role within your group? (e.g. Secretary, Chairperson, Treasurer etc.)
- Are you part of a wider organisation/affiliated to any national governing body or charity?
- What is your organisation type? (e.g. Voluntary club/association, youth club/organisation, charity, town/community council, environmental group etc.)

Section 2: About your project



- Tell us about your project. What do you want to do? Why do you want to do it? If you undertake the project, what difference will it make in your community / to your group / the environment / the building / for your members?
- Only by clearly stating what you want to do, will the panel get an insight to your project.
- You must highlight the benefits of the proposed scheme. Only then can your application be assessed in terms of value for money.

- Don't forget to be realistic with your start and finish dates. Issues such as planning and structural works often take longer than expected.
- You may write in paragraph form, bullet points or continue on a separate sheet of paper. Try to be concise and keep to the main points.
- What evidence do you have that the project is needed? Do you have any evidence to support your view? How would this funding help you to achieve your goal?
- What difference will the project make? (e.g. purchase of new equipment will allow us to set up new mother and toddler class, or, project will enable this redundant building be reopened as a Guide and Scout hut, or, project will create 30 new club members/a new job, etc.)

Section 3: Financial Details



- This section deals with project costs
- Any item costing more than £5,000 will require 3 quotes
- You should list every item / element you are seeking funding for
- Include the net cost, the VAT element and total cost
- State clearly whether your organisation is able to reclaim VAT
- If you propose to reclaim VAT only include the net cost of each item
- Applicants are encouraged to find match funding for their projects, however this is not mandatory and there is no set amount for match funding required
- List all other funders / potential funders, confirmed or unconfirmed and the amount you are seeking from them.
- Finally, at the bottom of this section state how much grant aid you are seeking

Section 4: Applications in excess of £25,000



In addition to the above, groups seeking help for more than £25,000 will need to present the following as part of application:

- 3 year business plan / development plan.

Other Valuable Information:

- The Gwynt y Môr Community Fund can support both capital and revenue projects.
- Groups will be asked to submit the following supplementary information:
 - Copy of organisation constitution**
 - Equal Opportunities and Language Policies**
 - Written quotes or estimates**
 - Copy of last available accounts**
 - Up to date bank statement**

- Applicants are expected to demonstrate the community support for a project by means of independent letters or email Evidence/letters of community support for project (5 max)
- Copy of planning permission or listed building consent if your project includes building work.
- 5 – 6 Measurable outcomes from your project

Following any grant award:

The contact person will receive a letter outlining the panel's decision. The contact person must copy and return the letter to CVSC, the copy is for your own records. If your application is successful you must agree to:

- Submit receipts for all expenditure
- Submit reports as requested (these will be commensurate with the size and complexity of your project)
- Use the monies exactly as specified in your application unless prior agreement from CVSC is granted
- Publicise the Gwynt y Môr Community Fund

PLEASE ENSURE THAT YOU SPEAK TO A CVSC OFFICER BEFORE SUBMITTING YOUR APPLICATION.

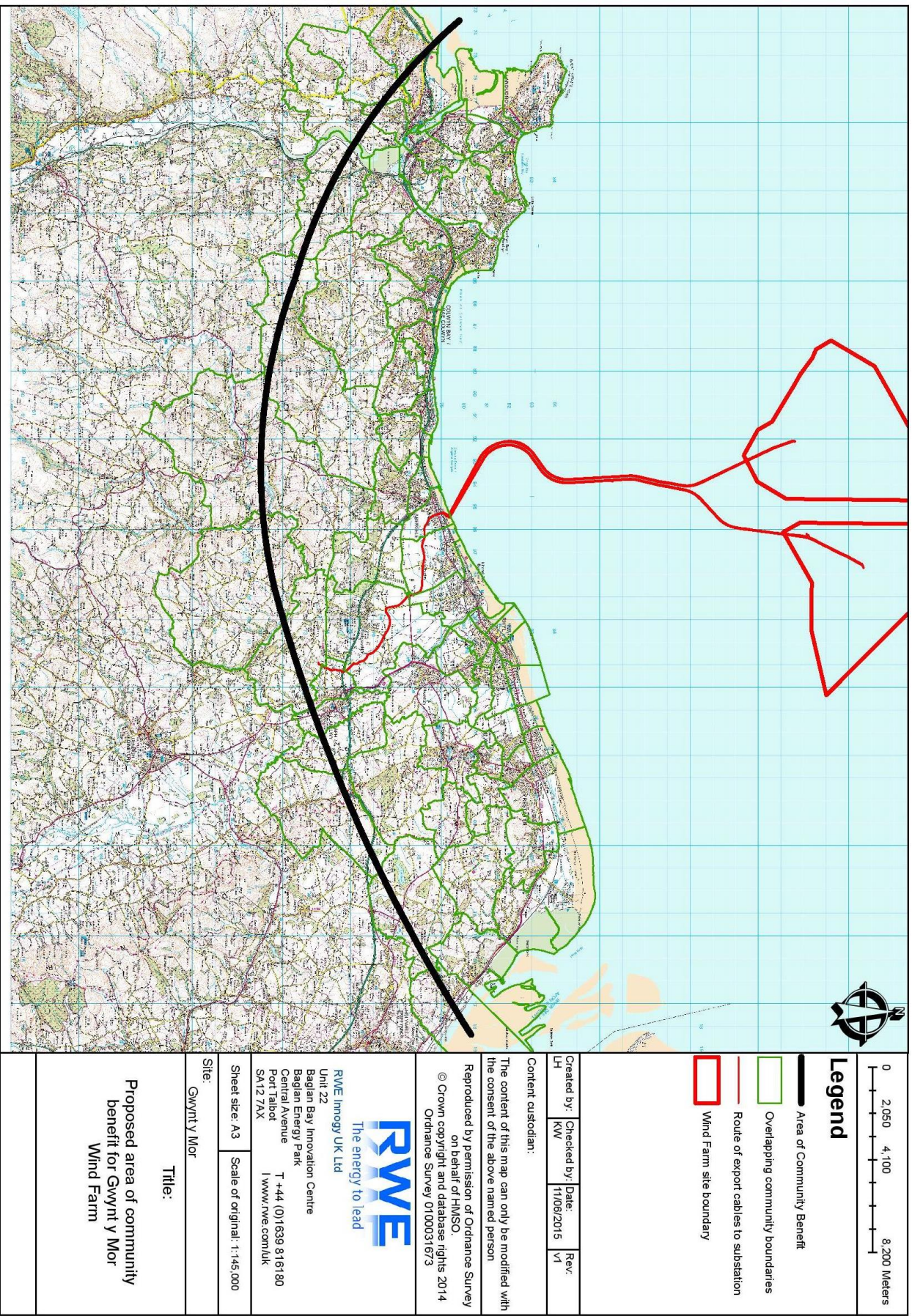
GDPR Statement

Community and Voluntary Support Conwy (CVSC) operating on behalf of the Gwynt y Môr Community Benefit Fund, will use the information contained in your application document, including personal information, to process your funding application. This involves the sharing in full with our partners DVSC, FLVC, Denbighshire and Conwy Councils. The information will be entered on a database utilised by CVSC and its Third Sector Support Wales partners (further information and our privacy notice are available from <https://thirdsectorsupport.wales/privacy>). The information will be held for the length of the GYM project and then destroyed securely

Please return completed Application Form and supporting documents to:

CVSC Grants Team: 01492 525845, email: grants@cvsc.org.uk





About Gwynt y Môr Wind Farm

- Gwynt y Môr was opened in 2015 as the world's second largest offshore wind farm with the potential of generating enough clean energy for up to 400,000 average UK households each year.
- Over £90 million was spent within Wales and 700 jobs were created during the two year construction period alone.
- Now fully operational, Gwynt y Môr delivers an annual community fund worth over £19 million over its lifetime. The unique selling point is its "community ethos". It is flexible funding, located in the community, for the community and run by the community.

To find out more about how the Gwynt y Mor Community Fund is making an impact locally, visit the dedicated Facebook page: www.facebook.com/gwyntymor or follow us on twitter @innogy_uk and @GwyntYMorCF.